



MEETING MINUTES

Attendees

Voting Members

Rev. Z. Andre' Huff, Board Member - District 3
Mrs. Nancy Stewart, Board Member - District 6
Hon. Allen Millican, Board Chairman - District 7
Mr. Mark Dayton, Board Member - District 5
Mr. Mike Haney, Board Member - District 4
Ms. Adrienne Reed, Board Member - District 1
Mrs. Rita Smith, Board Member

Non-Voting Members

Mr. Keith Blackwell, Interim Superintendent
Mrs. Cory Skelton, Chief School Financial Officer
Ms. Nancy Foster, Superintendent Administrative Assistant

A. Call to Order, Opening Prayer, Pledge of Allegiance

Chairperson Allen Millican called the meeting to order. Mr. Mike Haney opened with prayer, followed by the pledge of allegiance.

B. Recognition of Visitors/Guests

1. Ms. Yolanda Kimble, GCHS Business Teacher - Business and Consumer Mathematics Course Description and Participating Students

Ms. Kimble introduced students and presented the course of study for the new Business and Consumer Mathematics class at GCHS to the board. The class is designed to build knowledge and skills to solve arithmetic problems that are commonly found in personal and business financial situations. Students develop skills necessary to solve mathematical problems, analyze and interpret data, and use the data to make sound decisions in business and personal financial situations. Topics of the course include taxation, savings and investments, credit management, cash management, and financial statements.

C. Approval of Agenda

Motion made by: Mr. Mark Dayton

Motion seconded by: Mrs. Nancy Stewart

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

D. Reports

1. Capital Plan - Joe Billingsley, Maintenance Supervisor

Joe Billingsley, GCS Maintenance Supervisor , presented the 2023-2024 Capital Plan to the board.

State Department of Education

Capital Plan Layout Report

As of 8/31/2022

System: Gadsden City

Project Name	Budget	Classification	Funding Year	Funding Source
Gadsden City Alternative	\$150,000.00	Renovations	2024	Unknown
Gadsden City High School	\$1,500,000.00	HVAC Only	2024	Unknown
Mitchell Elementary School	\$200,000.00	Renovations	2025	Unknown
Striplin Elementary School	\$200,000.00	Renovations	2026	Unknown
Sansom Middle School	\$50,000.00	HVAC Only	2026	Unknown
Gadsden Middle School	\$200,000.00	Renovations	2027	Unknown
Floyd Elementary School	\$200,000.00	Renovations	2028	Unknown
Mitchell Elementary School	\$100,000.00	Renovations	2027	Unknown
Gadsden City High School	\$5,000,000.00	Additions and Renovations	2026	Unknown
Sansom Middle School	\$200,000.00	Renovations	2028	Unknown

2. Budget Review - Hearing #2

CSFO Cory Skelton reviewed the 2023-2024 budget. No questions were presented.

E. Board Action

1. Approval of Minutes

The minutes of the following meetings were presented to the board for approval.

Regular Board Meeting for August 1, 2023

Special Called Board Meeting for August 2, 2023

Special Called Board Meeting for August 9, 2023

Special Called Board Meeting for August 21, 2023

Special Called Board Meeting for August 28, 23

Motion made by: Mr. Mark Dayton

Motion seconded by: Mrs. Nancy Stewart

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

2. Surplus Property

Interim Superintendent Keith Blackwell recommended the board approve listed property from Central, Floyd Elementary and Emma Sansom Middle School as surplus items.

Motion made by: Mr. Mike Haney

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

3. Policy Revisions

a. Policy GBCA

Interim Superintendent Blackwell recommended the board approve the revisions to Policy GBCA - Job Vacancy Announcement.

Motion made by: Mr. Mark Dayton

Motion seconded by: Mrs. Nancy Stewart

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

b. Policies - DJE/DJED/DJEA: Purchasing; Bids and Quotations; Purchasing Authority

Interim Superintendent Blackwell recommended the board approved the revisions to Policies - DJE/DHED/DJEA: Purchasing; Bids and Quotations; Purchasing Authority.

Motion made by: Mr. Mark Dayton

Motion seconded by: Mr. Mike Haney

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

4. Interim Superintendent/Assistant Superintendent Pay Schedule

The daily rate of pay for the interim superintendent and interim assistant superintendent was discussed by the board. Two separate items were presented to the board for motion and approval. The total amounts to be used to configure the daily rate of pay for each position.

Interim Superintendent - \$155,000.00

Interim Assistant Superintendent - \$130,000.00

a. Interim Superintendent Rate of Pay

Motion made by: Mrs. Nancy Stewart

Motion seconded by: Mr. Mark Dayton

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

b. Interim Assistant Superintendent Rate of Pay

Motion made by: Mr. Mike Haney

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

5. Athletic Director(s) Supplements

Interim Superintendent Keith Blackwell recommended the board approve a supplement of \$3000 each for the Girls and Boys Athletic Directors at Gadsden City High School. Mr. Blackwell stated that since the Athletic Directors are no longer twelve-month employees, the job duties have been assigned to current teacher/coaches. The \$3000 would be to supplement the additional duties these two teacher/coaches have been asked to perform.

Motion made by: Mr. Mark Dayton

Motion seconded by: Ms. Adrienne Reed

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

6. GCS BOE Lease Agreement with Snellgrove Civitan Center

Interim Superintendent Blackwell requested the board approve a one-year lease for the property located at 324 9th Street, North Gadsden, Alabama 35903, to Snellgrove Civitan Center. Snellgrove agrees to pay as rent for the premises, the amount of \$1.00 per month.

Motion made by: Mr. Mike Haney

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

7. Capital Plan

Interim Superintendent Blackwell recommended the board approve the Capital Plan for 2023-2024.

Motion made by: Mr. Mark Dayton

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

8. Career Tech Instructor Handbook

Interim Superintendent Blackwell recommended the board approve the Gadsden City Schools Career Tech Instructor Handbook presented by Dr. Davis Asbury, Director of Technology, Career Tech and Human Resources.

Motion made by: Mr. Mark Dayton

Motion seconded by: Mr. Mike Haney

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

9. Secondary Level English Learner Program Bid

Interim Superintendent Blackwell recommended the board approve the bid of \$111,650.00 from Houghton Mifflin Harcourt for the Secondary Level English Learner Program for Gadsden City Schools. This project is being funded through the ARP Act, ESL state funds and Title III. Two bids were received.

Houghton Mifflin Harcourt \$111,650.00

Savvas Learning Company - \$114,199.95

Motion made by: Mr. Mike Haney

Motion seconded by: Mrs. Nancy Stewart

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

10. 2023-2024 Budget

CSFO Cory Skelton presented the proposed budget on September 7, 2023, budget hearing #1. The Superintendent recommended the board approve the proposed 2023-2024 school system budget.

Motion made by: Mrs. Rita Smith

Motion seconded by: Mrs. Nancy Stewart

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

11. Monthly Financial Report and Bank Reconciliation

CSFO Cory Skelton presented the board with the monthly financial for examination and approval. The financial data and cash balances presented are based on the reconciled bank statement to the general ledger as of July 31, 2023.

Motion made by: Mr. Mike Haney

Motion seconded by: Mr. Mark Dayton

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith - Yes

12. Personnel Actions

a. Part A

Interim Superintendent Blackwell recommended the following personnel actions be approved.

Resignations:		<u>Effective Date</u>
Chelsea Commings	Systemwide/Gadsden Family Literacy SPE Aide	7/26/2023
Jennifer Beal	Floyd Elementary School Aide ESSER ISS Facilitator	8/09/2023
Janice Poleate	Gadsden City High School ISS Facilitator	8/18/2023
Stasha Samples	Systemwide/Gadsden Family Literacy Center SPE Aide	8/22/2023
Tara Price	Striplin Elementary School Teacher ESSER	8/23/2023
Lauren Weaver Wood	Systemwide Nurse LPN	9/29/2023
Matthew Burrell	Systemwide Special Education Aide GCHS	5/25/2023
Christie Pickard	Adams Elementary Intervention Teacher	7/01/2023
Robi Johnston	Donehoo Elementary 2 nd Grade teacher	10/08/2023

Reemployment:

Desalyn Easley	Gadsden Family Literacy Center SPE Aide	8/21/2023
Brennetta Watkins	Striplin Elementary School Title I Instruction Aide	8/28/2023

Transfers

Janie Browning	<i>from</i> Title I Community Education Coordinator and Intervention Liaison <i>to</i> Federal Programs, Community Education and Intervention Liaison	8/02/2023
Alicia Harrell	<i>from</i> Striplin Elementary Esser Elementary Intervention Teacher <i>to</i> ESMS Assistant Principal (#2324.099)	8/14/2023
Celestia Dawson	<i>from</i> Litchfield Middle School English Language Arts <i>to</i> Systemwide ESSER Elementary Intervention Teacher/Specialist (#2324.101)	8/11/2023
Gala Edgar	<i>from</i> Striplin Elementary Instructional Intervention teacher <i>to</i> Litchfield Middle School English Language Arts Teacher (#2324.102)	8/11/2023
Kevin Yong	<i>from</i> (formerly) GCHS Principal <i>to</i> ESSER Accountability and School Improvement Administrative Specialist (#2324.103)	8/18/2023 (one year only)
Perry Marshall	<i>from</i> Systemwide LPN Nurse Thompson Elementary <i>to</i> Systemwide LPN Nurse Mitchell Elementary (#2324.113)	TBD

New Employee:

		<u>Effective Date</u>
Andrew Laughlin	Striplin Elementary School ESSER Intervention Teacher (#2324.14)	9/13/2023 (one year only)
LaTonya Marks	Systemwide SPE Aide Striplin Elementary (#2324.105)	9/7/2023
Rebecca Cashio	Mitchell Elementary Instructional Aide (#2324.088) ESSER Funded	8/8/2023 (one year only)
Fitzgerald Roshone-King	Floyd Elementary Custodian (#2324.087)	8/14/2023
Lawrence Pearson	Gadsden Middle School Custodian (#2324.097)	8/17/2023
Andrea Bennett	GCHS Instructional Aide (#2324.100)	8/11/2023 (one year only)
Natasha Davison	SPE Aide Systemwide Preschool (#2324.105)	8/23/2023
Jeffery Washington	SPE Bus Aide (#2223.178)	8/28/2023
Jessica Parker	GCHS ISS Facilitator (#2324.108)	8/23/2023
Hannah Weaver	Floyd Elementary School Instructional Aide (#2324.107) ESSER	8/21/2023 (one year only)
LaShawda Thomas	Systemwide SPE Aide Adams (#2324.109)	9/06/2023
Valinda Ransaw Hood	PE Bus Aide Systemside Adams (#2223.178)	9/13/2023

**Saint James Catholic School Tutoring Positions 2023-2024
8/9/2023 to 5/24/2024**

Christina Purkey tutor
Alicia Sullivan tutor
Brittany Beaird tutor
Emily Elkins tutor
Katelyn Soper tutor

Substitutes

Cafeteria

Savana Varnon
Tammie Kubista

Teacher

Tori Hitchcock
Kelly Wood
Betty Kleiss
Krista Satchell

Community Education/21st Century After School Programs 2023-2024

After School Substitutes

Madison Amberson	Paula Elliott
Vallery Jean Brown	Patrice Wright
Brianna Roberson	Brianne Willet
Terica West (pending fingerprinting)	Shereka Wright
Dawn Hickman	Catina Wadley
Iman Shalabi	Michaela Brown
Doretha Woods (pending fingerprints)	Keri Amoussou
Sumika Mackroy (pending fingerprints)	Rene Fleming
Ginger Stephens	Mary Ann Argo
Greta Swain	MacKenzie Martin
Jameka Littlefield	Marquetta McGinnis
Robi Johnston	Casey Fant
Alyssa Cleland	Teneisha Ash
Emma Westbrook	Ernestina Hardrick
Desalyn Easley	Kadence Hutchins
Niesha Johnson	

Motion made by: Mrs. Rita Smith

Motion seconded by: Mrs. Nancy Stewart

Voting:

Rev. Z. Andre' Huff - Yes
Mrs. Nancy Stewart - Yes
Hon. Allen Millican - Yes
Mr. Mark Dayton - Yes
Mr. Mike Haney - Yes
Ms. Adrienne Reed - Yes
Mrs. Rita Smith – Yes

b. Part B

Interim Superintendent Blackwell recommended the board approve the termination of Kellie Townsend, CNP Worker at Donehoo Elementary School effective 9/13/2023.

Motion made by: Mr. Mark Dayton

Motion seconded by: Mrs. Rita Smith

Voting:

- Rev. Z. Andre' Huff - Yes
- Mrs. Nancy Stewart - Yes
- Hon. Allen Millican - Yes
- Mr. Mark Dayton - Yes
- Mr. Mike Haney - Yes
- Ms. Adrienne Reed - Yes
- Mrs. Rita Smith - Yes

F. Information Items

1. Old Business

No old business to report.

2. New Business

a. Update on upcoming State Monitoring

b. Update on 2023-2024 Student Enrollment

An enrollment report was presented to the board as of 9/12/2023.

	2023/2024	2022/2023
Adams	408	381
Eura Brown	349	332
Donehoo	221	241
Floyd	345	344
Mitchell	296	249
Striplin	391	445
Thompson	242	221
Walnut Park	205	195
Elementary Totals	2457	2408
ESMS	332	375
GMS	461	457
LMS	243	249
Middle School Totals	1036	1081
GCHS	1300	1010
Total	4793	4799

3. Next Regular Board Meeting scheduled for Tuesday, October 3, 2023

G. Adjournment

Motion made by: Mr. Mike Haney

Motion seconded by: Mrs. Rita Smith

Voting:

Rev. Z. Andre' Huff - Yes

Mrs. Nancy Stewart - Yes

Hon. Allen Millican - Yes

Mr. Mark Dayton - Yes

Mr. Mike Haney - Yes

Ms. Adrienne Reed - Yes

Mrs. Rita Smith – Yes

Secretary/Superintendent

Date