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POSTING #2324.151

**GADSDEN CITY SCHOOLS
NON-CERTIFIED JOB VACANCY LIST**

March 12, 2024
DATE POSTED

Applicants for the vacancies listed below will be selected on the basis of qualifications, merit, and professional ability. No person shall be denied employment, reemployment, advancement, or evaluated, nor shall be subjected to discrimination in any program or activity, on the basis of sex, age, marital status, race, religion, belief, national origin, ethnic group, or handicap.

An application or a request for transfer must be submitted to the personnel office at the Board of Education Central Office, 1026 Chestnut Street, Gadsden, Alabama 35901.

| SCHOOL | POSITION TITLE/ DESCRIPTION | GRADE AND/OR SUBJECT | MINIMUM CERTIFICATE REQUIRED | MINIMUM EXPERIENCE REQUIRED | SALARY SCHEDULE/ AMOUNT | OTHER CRITERIA | APPLICATION DEADLINE |
|--|--|-------------------------------------|---|---|---|---|---------------------------------|
| Walnut Park Elementary School | Secretary/ Bookkeeper E-mail kwoods@gadscityschools.org to request interview | PreK-5th | High School Diploma required | Several years bookkeeping and computer experience preferred | Salary schedule (10 month position) | Good public relations and interpersonal skills, self- starter with exceptional skills and accuracy required | 03/18/2024 (or until filled) |
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