

Section I Coversheet, Assurances, Signature Page	
EL District Plan Cover Sheet	Local Education Agency (LEA) Name:
	Gadsden City Schools
LEA Contact for ELs: Hector Baeza	
Name: Hector Baeza	Signature:
Position and Office: Federal Programs Director	Email Address: hbaeza@gadsdencityschools.org
Telephone: 256-549-2947	Fax: 256-549-2954
<input checked="" type="checkbox"/>	Check box if LEA receives Title III Funds
<input type="checkbox"/>	Check box if LEA receives an Immigrant Grant

Assurances					
The LEA will:					
<input checked="" type="checkbox"/>	Assure that the LEA consulted with teachers, school administrators, parents, and, if appropriate, education-related community groups and institutions of higher education in developing the plan				
<input checked="" type="checkbox"/>	Assure that all teachers in any language instruction educational program for English Learners (ELs) that is funded with any source of federal funds are fluent in English , including having written and oral communication skills				
<input checked="" type="checkbox"/>	Assure that all schools in the LEA are in compliance for serving English learners				
<input checked="" type="checkbox"/>	Assure that all individuals used as translators or interpreters are fluent in the language they are translating.				
<input checked="" type="checkbox"/>	Assure ELs have equal access to appropriate categorical and other programs and are selected on the same basis as other children				
(The following assurances <u>apply only to LEAs that receive Title III funds</u>)					
<input checked="" type="checkbox"/>	Assure that the LEA has a process for parents to waive Title III Supplemental Services.				
<input checked="" type="checkbox"/>	Assure that the LEA has an Equitable Services Implementation plan , if applicable.				
<input checked="" type="checkbox"/>	Assure timely and meaningful consultation with private school officials regarding services available to ELs in private schools that are located within the geographic boundaries of the LEA, if applicable				
<div style="text-align: center;"> Hector Baeza <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">EL Program Administrator</td> <td style="width: 33%;">Signature</td> <td style="width: 33%;">Date</td> </tr> </table> </div>			EL Program Administrator	Signature	Date
EL Program Administrator	Signature	Date			
<div style="text-align: center;"> Keith Blackwell <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">LEA Superintendent</td> <td style="width: 33%;">Signature</td> <td style="width: 33%;">Date</td> </tr> </table> </div>			LEA Superintendent	Signature	Date
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***THIS COVER SHEET IS TO BE USED BY LEAS THAT RECEIVE TITLE III AND THOSE THAT DON'T.**

***EL Advisory Committee Signatures**

Hector Baeza –

Johnnie Parker – Testing

Michelle Hawkins – EL program

Diana Hilton – EL teacher

Lisa Simpson – classroom teacher, Floyd Elementary

Charlie Parker – principal, Litchfield Middle School

Roy Bliss – promotion coach, Gadsden High School

Katie Bohannon – Family Success Center

Jazmin Lopez – parent

Comprehensive English Learner District Plan

Each LEA in Alabama must develop and implement a Comprehensive English Learner (EL) District Plan, in accordance with Section 3115 of Title III of the *Every Student Succeeds Act* (ESSA) for serving students who are English learners and immigrant students, where one or more students are determined to need support. **The LEA is required to have a Comprehensive EL District Plan whether or not the LEA currently has ELs enrolled and regardless of Title III eligibility.**

The Comprehensive EL District Plan should address each aspect of the instructional program for all ELs, at all grade levels, and in all schools in the school system. The Comprehensive EL District Plan should: contain sufficient detail and specificity so that all employees can understand how the plan is to be implemented; and should contain the procedural guidance and forms used to carry out responsibilities under the plan.

To facilitate LEA compliance and the Alabama State Department of Education (SDE) review of the plan, LEAs will develop the Comprehensive EL District Plan using the template included at the end of the checklist. LEAs may refer to the EL Policy and Procedures Manual when developing and revising the plan for a clear understanding of the requirements for serving ELs. The EL Policy and Procedures Manual was developed by the Alabama State Department of Education and is available for downloading at www.alsde.edu/departments/offices/federalprograms.

***THIS SIGN-IN SHEET IS TO BE USED BY LEAS THAT RECEIVE TITLE III AND THOSE THAT DON'T.**