

Attalla, Etowah, Gadsden Buying Group (AEGBG)
 School Districts of Attalla City, Etowah County and Gadsden City
INVITATION TO BID

Submit to:	Bid Number: 2026-6-11 Regular Bid Bid Title: Milk & Milk Delivery Bid Bid Opening Date and Time: Thursday, June 11, 2026, 10:30 AM
Gadsden City Schools	
Johnnie Parker, CNP Director	
1026 Chestnut Street, Gadsden, AL 35901	

You may be receiving this bid because you requested that you be listed for solicitation on bids for items set forth in this request. If so, vendors who do not wish to respond to a bid are not required to do so; however, please be aware that vendors that do not respond and/or submit a “no bid” response to three consecutive invitations to bid for the requested items may be removed from the list of bidders who receive such invitations. To be responsive, the signature of the officer authorized to bind the company submitting this bid is required.

VENDOR INFORMATION

Company Submitting Bid:	
Mailing Address:	
Telephone Number:	Fax Number:
Website:	Email:
Tax ID:	

MINORITY BUSINESS ENTERPRISE TYPE: _____ (M1) African American Male (M2) Hispanic American (M3) Asian American (M4) Native American (M5) Native Hawaiian (M6) Small Business (M7) Disabled (M8) American Woman (M9) African American Woman (M10) Non-minority (M11) Other
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Certificate of Independent Price Determination

I certify that this bid is made without prior understanding, agreement, or connection with any other company or person and in all respects have independently determined prices that are fair and without collusion or fraud. I agree to abide by all conditions of this invitation to bid (ITB), and certify that I am authorized to sign this ITB for the company submitting it.	
Officer’s Authorized Signature	Officer’s Name (printed) and Title

To be responsive, the signature of the officer authorized to bind the company submitting this bid is required.

PURPOSE: The purpose of this Bid/Request for Proposal (RFP) is to obtain proposals from qualified companies in order to establish a single vendor to provide the requested item/products for the AEGBG participating in this bid, which may include all/part of Attalla City Schools, Etowah County Schools and Gadsden City Schools. AEGBG invites any qualified bidder to submit a proposal. Bidders responding to this request must be responsible, regularly and practically engaged in providing the products/services requested in this bid/RFP and possess ample resources to fulfill the contract.

MILK/MILK DELIVERY SPECIFICATIONS

The below items pertain specifically to Milk Bid Vendors. Due to the nature of milk services, these items may circumvent other specifications located in our “General Specifications” listed in following pages.

ESCALATION/DE-ESCALATION CLAUSE: For Milk Bids ONLY - The bid price for milk will be firm through the month of August. In each succeeding month, the price will be tied to the class price of milk based on the announced USDA, southeast area, and dairy marketing services. The price of milk in this bid will vary according to the milk market.

DELIVERIES: Deliveries must ensure an adequate supply of milk is supplied for each meal service. Awarded vendor must agree to a minimum of two deliveries per school each week. A list of delivery employees with contact information, including cell phone numbers, will be provided to each district before the bid term and updated as necessary. All milk deliveries will be made in accordance with regulations from the health department and the USDA. Milk temperature will be maintained at 40 degrees or lower on all milk delivery trucks. Milk products above 40 degrees will be rejected, and replacement will be made immediately at no additional cost to the district.

FRESH SUPPLY OF MILK REQUIRED: The successful bidder, prior to school holidays, will pick up milk and credit milk that would become out of date before school resumes. The successful bidder will replace, without cost, milk that is off-flavored, packed in soiled milk cartons, out of date, or otherwise contaminated.

SEAL ADJUSTMENTS: The successful bidder will adjust the milk carton seal as needed to ensure it is tight enough to prevent leaks and loose enough to open without great difficulty by the children.

OTHER PRODUCTS: Prices are requested for other dairy products, fruit juices, and different pack sizes of milk. Such prices will be considered independently of the half pint milk bid. The other product prices will remain firm throughout the entire bid timeframe.

TERMINATION OF BID: When the supplier fails or refuses to maintain the milk supply at any school, in compliance with USDA regulations or the specifications of this bid, and such failure or refusal results in loss of federal reimbursement, reduced student participation, or any other expense to any district, the successful bidder will be notified to the possible termination of the bid. The successful bidder will be allowed to make restitution within five business days before efforts to terminate the bid are made. Termination of the bid is 15 days after the posting of a certified letter to the awarded bidder.

EQUIPMENT: The awarded vendor will provide milk boxes/coolers to schools. Maintenance/repairs will be the responsibility of the awarded vendor.

FACILITY TOUR: All potential vendors will provide a tour of the production/storage and distribution facility if requested by the bidders.

BID AWARDING: The Milk Bid will be awarded based on category one required items.

BID RESPONSE FORM for Milk Bid 2026-6-10

In accordance with the foregoing bid terms, conditions, and specifications, the bidder hereby submits the following bid to supply the Districts in the AEGBG.

CATEGORY 1 BID ITEMS

(1/2 pint cartons of Category 1 are REQUIRED, other sizes are requested if available)

	Attalla City	Etowah County	Gadsden City	1/2 Pint Carton Required	1/2 Pint Bottle (optional)	Pint (optional)	Quart (optional)	1/2 Gallon (optional)	Gallon (optional)
Fat Free Milk	(1/2 pt)	(1/2 pt)	(1/2 pt)						
Strawberry	10,000	250,000	95,000						
Low-Fat 1%	(1/2 pt)	(1/2 pt)	(1/2 pt)						
White	0	280,000	162,000						
Chocolate	130,200	750,000	553,000						
2 % White Milk	75 (1/2 pt)	200 (1/2 pt)	5000 (1/2 pt)						
Whole Milk	45,881 (1/2 pt)	100 (1/2 pt)	100 (1/2 pt)						100

Estimated Yearly Usages

(continued on next page)

This page must be signed and submitted with the bid.

CATEGORY 2 - (OPTIONAL but requested)

	Attalla City	Etowah County	Gadsden City	½ Pint Carton	½ Pint Bottle	Pint	Quart	½ Gallon	Gallon
Fat Free White	0	0	0						
Fat Free Chocolate	0	0	0						
1% Strawberry	0	0	0						
Buttermilk 1 %	238 (½ gal)	0 (½ gal)	650 (½ gal)						
Acidophilus 1%	0 (½ pt)	0 (½ pt)	0 (½ pt)						
0% Plus, A & B	0 (½ pt)	0 (½ pt)	0 (½ pt)						
Lactose Free White Milk	0 (½ pt)	100 (½ pt)	1700 (½ pt)						
Lactose Free Chocolate Milk	0 (½ pt)	100 (½ pt)	0 (½ pt)						

	Pack Size	Price
Whole Fat Cottage Cheese		
Low Fat Cottage Cheese		
Whole Fat Sour Cream		
Low Fat Cottage Cheese		
Fruit Juice (100% - No blends)		

Name Address and Phone Number of Company: _____

Signature and Title of Authorized Official: _____

This page must be signed and submitted with the bid.

GENERAL CONDITIONS

Bidder: To ensure responsiveness and acceptance of bid, please follow these instructions *as applicable*. (The use of the words: bidder, proposer, vendor, contractor, and supplier for the context of this solicitation all have the same meaning for the company/firm submitting a bid or a request for proposal.) (As used herein, the term “Boards” refers to each school board that is participating in the AEGBG).

1. **Bidder Responsibility:** It shall be incumbent upon each bidder to understand the provisions of this bid document and, when necessary, obtain clarifications prior to the time and date set for the bid opening. Failure to obtain a clarification will be no excuse or justification for non-compliance with the provisions set forth herein. All questions/clarifications shall be made to Johnnie Parker via phoning 256-549-2971 or email at pmcburnett@gadscendencyschools.org.
2. **Bid Submission:** You must submit an original and two (2) exact copies of all required documents in your bid package. All documents must be sealed prior to submission. *Your bid must be signed by an authorized officer of the company.* Broker’s signatures are not allowed.
3. **Bid Opening:** Sealed bids must be received in the Gadsden City Central Office by the bid opening time and date specified in this invitation to bid unless changed by addendum. The clock in the Central Office shall determine the time of receipt. All bids delivered after the specified time will not be considered and will be returned to the bidder. Fax or telephone bids will not be accepted. At the bid opening, no discussion will be entered into with any vendor as to the quality or provisions of the specifications, and no award will be made either stated or implied. Bid openings will be conducted open to the public. The openings will serve ONLY to open and read the bottom line prices for the appropriate categories of each bid. The bid price for each line item may also be read.
4. **Preparation of Bid:** Bid shall contain a manual signature of an authorized representative in the space provided. Bidder should label the bid envelope with submittal address as indicated in this bid package. In addition, include the date and time of the bid opening and the bid number. All prices and notations must be printed in ink or typewritten. No erasures permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent, and must be initialed in ink by the person authorized to sign the bid.
5. **Submittal of Bid:** *The entire invitation to bid documents should be completed and returned as requested.* Modifications and corrections received after the closing time specified will not be considered. It is the bidder’s responsibility to examine any drawings, specifications, and instructions, and ensure that the bidder’s submission is correct.
6. **Bid Unit Price:** Each item is to be priced separately by offering the bid unit price as per designation in the specification. In the event that the unit designation required by the specification is different than the standard package offered by a bidder, that bidder shall convert the quantities to conform with the bid unit set forth in the specifications, i.e., convert 6/#10 to 4/1 gallon. Failure to make the conversions may be cause for rejection.
7. **Firm Bid Price:** Each item will be bid separately (line item) or by groups (bottom line) *as indicated on the Product Identification Bid Sheet(s)*. Price shall be applicable to bid unit.
8. **Prices and Delivery:** Firm prices shall be quoted, typed, or printed in ink, to include all packing, handling, shipping and delivery charges FOB (free on board) Board of Education in each school district in the Attalla, Etowah, Gadsden Buying Group. Unless otherwise specified, bid prices will be firm and remain in effect for a minimum period of 120 days after the date of the opening. The Boards reserve the right to make an award to the next lowest responsible bidder if prices are not firm. The bid will show the number of days to place a commodity in the Boards designated location under normal conditions. If the bidder cannot meet the stated delivery, alternate delivery schedule may become a factor in the award. The Boards have the right to extend delivery if reasons appear valid.
9. **Escalation/De-Escalation Clause:** All prices shall be firm for 30 days from the bid date. All price offers are to be fully inclusive of all expenses including travel, materials, and all fees unless explicitly disclosed otherwise on the Form of

Price Proposal and must remain firm for the initial contract year. Any increase or decrease in price must be sent in writing to the school districts as soon as the information is available. "Act of God" pricing shall be based on the USDA Market Price Report and shall not extend over four weeks without additional documentation.

If bidding on Milk Bid the following also apply: Bid price on milk will be firm through the month of August. In each succeeding month, the price will be tied to the class price of milk based on the announced USDA, dairy, and southeast marketing services. The price of milk in this bid will vary according to the milk market.

10. Renewal Compliance: Bid renewals should not reflect any price changes, but if they do, all price changes must fall within the limits of the Consumer Price Index (CPI), Agricultural Market Services (AMS), and other necessary indexes. Documentation of said indexes will be maintained for any bid renewals. Price changes may be considered annually at the time of renewal and must be approved by the Boards in advance. Boards may elect to re-bid the contract in whole or in part rather than incur price escalation for a renewal period. All terms and conditions of the original contract will apply to any renewal of this contract unless the parties agree upon a written modification.

11. Additional Items: The AEGBG reserves the right to add new product items to the bid document that may become available during the contract time period as deemed necessary. This addition may be deemed necessary due to lack of availability through other vendors, new products available on the market, local product sourcing, and product needs due to unexpected circumstances outside our control, etc.

12. Installation: Where installation is required, the successful bidder shall be responsible for placing and installing the product in the required location(s). Authorized product and price list shall clearly and separately identify any additional installation charges. All materials used in the installation shall be of good quality and shall be free of defects that would diminish the appearance of the product or render it structurally or operationally unsound. Installation includes the furnishing of any equipment, rigging, and materials required to install or replace the product in the proper location. The successful bidder shall protect the site from damage and shall repair damages or injury caused during installation by the vendor, its employees or agents. If any alteration, dismantling, excavation, etc., is required to achieve installation, the vendor shall promptly restore the structure or site to its original condition. The successful bidder shall perform installation work so as to cause the least inconvenience and interference with the Boards and with proper consideration of others on site. Upon completion of the installation, the location and surrounding area of work shall be left clean and in a neat and unobstructed condition, with everything in satisfactory repair and order.

13. Taxes and Trade Discounts: Prices quoted shall be delivered prices, exclusive of all federal or state excise, sales, and manufacturer's taxes. The Boards of Education in each school district in the Attalla, Etowah, Gadsden Buying Group is tax exempt by law, Code of Alabama, Title 40, Sec. 23, Sub. Sec. 4. Trade discounts should be deducted from the unit price and net price should be shown on bid.

14. Acceptance and Rejection: Inspection and testing, if any, and acceptance will be at the destination unless otherwise provided, but all materials and workmanship shall be subject to inspection and test at all times and places, and where practicable. Title to risk or loss or damage to all items shall be the responsibility of the supplier until acceptance by the Boards unless loss or damage results from negligence by the Boards. During manufacture, the right is reserved to reject articles that contain defective material and workmanship. Rejected material shall be removed by and at the expense of the bidder promptly after notification of rejection. Final inspection and acceptance or rejection of material or supplies shall be made as promptly as practicable, but failure to inspect and accept or reject materials or supplies shall not impose liability on the Boards thereof for such materials or supplies as not in accordance with the specifications. In the event necessity requires the use of materials or supplies not conforming to the specification, payment may be made with a proper reduction in price.

15. Brand Name Reference: Unless specified "no substitute," any catalog brand name or manufacturer's reference used in the ITB is descriptive only, not restrictive, and used to indicate the type and quality desired. If bidding on other than referenced specifications, the item must be pre-approved. If the item is pre-approved, the bid must show the manufacturer, brand or trade name, and other descriptions, and should include the manufacturer's illustrations and

complete description of the product offered. The Boards reserves the right to determine whether a substitute offered is equivalent to and meets the standards of the item specified, and the Boards may require the bidder to supply additional descriptive material, samples, or demonstrations. The bidder guarantees that the product offered will meet or exceed the referenced product and or specifications identified in the ITB. If the bidder takes no exception to the specifications, bidder will be required to furnish the product exactly as specified in the solicitation.

16. **Samples:** Samples or demonstrators, when requested, must be furnished free of expense to the Boards. Samples not destroyed during reasonable examination will become the property of the Boards unless bidder states otherwise. Each sample should be marked with the bidder's name address, bid number and item number.

17. **Interpretation:** Any questions concerning specifications and conditions shall be directed to the director, and the Director's response and interpretation shall control.

18. **Disputes:** In case of any doubt or differences of opinion as to the items to be furnished under a contract resulting from this bid, the decision of the Director shall be final and binding on both parties.

19. **Time of Performance:** The number of calendar days in which delivery will be made after receipt of order shall be stated in the bid.

20. **Acceptance of Bid/Award:** The Boards award will be made in accordance with §§ 16-13B-1, et seq. of the *Code of Alabama*. The Boards reserve the right to accept or reject all or any part of a bid or any and all bids, to waive any informality, general condition, special condition, or minor specification deviation when considered to be in its best interest, and to award the bid that best serves the interest of the Boards. The bid will be awarded to lowest responsive and responsible bidder taking into consideration the qualities of the commodities proposed to be supplied, their conformity with specifications, the purposes for which required, the terms of delivery, transportation charges, and dates of delivery. The Boards may also consider the bidder's past service history, quality of goods/commodities, past performance, and the bidder's experience and longevity.

Awards will be based on the line item pricing or bottom line groupings *as specifically noted*. All documents and terms contained herein are considered part of the binding contract and shall control and not be modified by any document submitted by a successful bidder. It is understood and agreed that the Boards shall have 120 days for bid acceptance.

21. **Default:** Backorders default in promised delivery or failure to meet specifications, authorize the Boards to cancel this contract to the defaulting bidder. The bidder must give written notice to the Boards of the reason and the expected delivery date.

22. **Cancellation:** Either party may cancel any contract or item award for cause by giving 30 days written notice of intent to cancel. Cause for the Boards to cancel shall include, but not be limited to, cost exceeding current market prices for comparable purchases; request for increase in prices during the contract period; or failure to perform to contract conditions. The bidder will be required to honor all purchase orders that were prepared and dated prior to the date of expiration or cancellation if received by the bidder within a period of 30 days following the date of expiration or cancellation. Cancellation by the Boards does not relieve the bidder of any liability arising out of a default or nonperformance. If a contract is canceled due to a request for an increase in price(s) or failure to perform, that vendor shall be removed from the Bidders List, but this does not relieve that vendor from liability for a period of 24 months. Cause for the vendor to cancel shall include, but is not limited to, the item(s) being discontinued/unavailable from the manufacturer.

23. **Addenda:** An addendum may be issued as an addition or supplement or clarification to the bid document. Only written addenda are part of the bid packet and should be considered.

24. **Alternate Bids:** Unless specifically requested and pre-approved, alternate bids will not be considered. A non-pre-approved alternate is considered a bid that does not comply with the minimum provisions requested by the bid.

25. **Error in Bid:** In case of an error in the price extensions, the base bid unit will govern. No altered or amended bid will be accepted after the specified time and date set for the bid submission.

26. **Insurance and Indemnification:** The bidder agrees to indemnify and hold harmless the Boards, its officers, agents, and employees from and against any and all claims and liabilities (including expenses) for injury or death of persons or damage to any property which may result, in whole or in part, from any act or omission on the part of the bidder, its agents, employees, or representatives, or arise from any bidder furnished goods or services, except to the extent that such damage is due solely and directly to the negligence of the Boards. The bidder will carry comprehensive general liability insurance, including contractual and product liability coverage, with minimum limits acceptable to the Boards. The bidder will, at the request of the Boards, supply certificates evidencing such coverage.
27. **Risk of Loss:** The bidder assumes the following risks: (1) all risks of loss or damage to all goods, work in process, material, and equipment until the delivery thereof as herein provided; (2) all risks of loss or damage to third persons and their property until delivery of all goods as herein provided; (3) all risks of loss or damage to any property received by the bidder or held by the bidder or its suppliers for the account of the Boards, until such property has been delivered to the Boards; (4) all risks of loss or damage to any of the goods or part thereof rejected by the Boards, from the time of shipment thereof to bidder until redelivery thereof to the Boards.
28. **Debris Removal:** All debris must be removed after installation and/or performance of service of said equipment and/or service.
29. **Non-Discrimination:** The Boards provides equal opportunity for all businesses and does not discriminate against any vendor regardless of race, color, creed, sex, national origin, or disability in consideration for an award.
30. **Assignment:** Assignment of any rights or obligations under award or any portion of this bid is not allowed without the express written consent of the Boards.
31. **Proper Identification:** All vendors, employees or agents shall be properly dressed, preferably uniformed, and shall have proper identification. All vendors, employees or agents shall check in and out at the facility's main office. School hours are generally 8:00 am to 3:30 pm. The cafeteria hours are generally 6:30 am to 2:00 pm.
32. **Tobacco and Drug Policy:** The Boards are tobacco and drug free systems. All vendors, employees, and agents shall abide by the tobacco and drug free policy while on any property owned/leased by the Boards.
33. **Warranty:** The bidder expressly warrants that all articles, material, and work offered shall conform to each and every specification, drawing, sample, or other description which is furnished to or adopted by the Boards, and that it will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship, and free from defect. The bidder further warrants all items for a period of one year, unless otherwise stated, from the date of acceptance of the items delivered and installed or work completed. All repairs, replacements, or adjustments during the warranty period shall be at the bidder's sole expense.
34. **Hazardous and Toxic Substances:** Bidder must comply with all applicable federal, state, county, and city laws ordinances and regulations relating to hazardous and toxic substances, including such laws, ordinances, and regulations pertaining to information about hazardous and toxic substances, and as amended from time to time. The Bidder shall include a "Material Safety data Sheet" if required.
35. **Patents:** Bidder guarantees that the sale and/or use of goods will not infringe upon any U.S. or foreign patent. Bidder will at his/her own expense, indemnify, protect, and save harmless, the Boards and its employees on any claims arising out of the purchase of goods or services.
36. **Annual Appropriation:** The Boards performance and obligation to pay under this contract are contingent upon an annual appropriation.
37. **Domestic Products:** In public works projects, the contractor agrees to use in the execution of the contract materials, supplies, and products manufactured, mined, processed, or otherwise produced in the United States or its territories, if the same are available at reasonable and competitive prices and are not contrary to any sole source specification.
38. **Certification Pursuant to Act No. 2006-557:** Alabama law (Section 41-4-116, Code of Alabama 1975) provides that every bid submitted and contract executed shall contain a certification that the vendor, contractor, and all of its affiliates that make sales for delivery into Alabama or leases for use in Alabama are registered, collecting, and remitting

Alabama state and local sales, use, and/or lease tax on all taxable sales and leases into Alabama. By submitting a bid, the bidder is hereby certifying that the bidder is in full compliance with Act 2006-557, not barred from bidding or entering into a contract pursuant to 41-4-116, and acknowledges the awarding authority may declare the contract void if the certification is false.

39. Immigration Compliance: Alabama laws require that, as a condition for the award of a contract by a school board to a business entity or employer with one or more employees working in Alabama, the business entity or employer must provide documentation of enrollment in the E-Verify program. During the performance of the contract, the business entity or employer shall participate in the E-Verify program and shall verify every employee that is required to be verified according to the applicable federal rules and regulations. The contractor's E-Verify Memorandum of Understanding must be included with the bid. If you do not believe these requirements are applicable to your entity, include an explanation justifying such exemption. An entity can obtain the E-Verify Memorandum of Understanding upon completion in the E-Verify enrollment process located at the federal web site www.uscis.gov/everify. The Alabama Department of Homeland Security (<http://immigration.alabama.gov>) has also established an E-Verify employer agent account for any business entity or employer with 25 or fewer employees that will provide a participating business entity or employer with the required documentation of enrollment in the E-Verify program. An Employer Identification Number (EIN), also known as a Federal Tax Identification Number, is required to enroll in E-Verify or to establish an E-Verify employer agent account.

40. ANY VENDOR ISSUING ANY TYPE OF GIFT, PREMIUMS, OR OTHER TYPE OF FAVOR TO ANY EMPLOYEE OF THE BOARDS SHALL CONSTITUTE GROUNDS FOR THE CANCELLATION OF THE CONTRACT AND SHALL BE EXCLUDED FROM THE MAILING LIST OF ALL PURCHASES MADE BY BOARDS.

Any and all general information, special terms and conditions, or scope of work, etc., attached hereto which vary from these general conditions shall have precedence.

NUTRITIONAL REQUIREMENTS: Make a notation of any items that are smart snack compliant. Include the Nutritional Facts label for each item (one serving) that includes calories, protein, total fat, fiber, sugar and sodium, and ingredient list, and all allergens.

PACKAGED SIZES: A variety of sizes is needed to accommodate the various age levels in grades PK-12. Beverages packaged in plastic bottles or containers must vary in size from 8 ounces to 20 ounces. Beverages in cans must be 12 ounces or less. No glass containers will be accepted.

PACKING REQUIREMENTS: A variety of sizes is needed to accommodate schools ranging from approximately 200 to 1400 students. All beverages must be available as specified in the bidder response form. If specified, shelf-stable products under this bid shall be shelf-stable and require no refrigeration prior to delivery. Formulation changes that would shorten the shelf life are unacceptable.

ADDITIONAL ITEMS: The AEGBG reserves the right to add new food items to the bid document that may become available during the contract period, as deemed necessary. This addition may be deemed necessary due to lack of availability through other vendors, new products available on the market, local product sourcing, and product needs due to unexpected circumstances outside our control, etc.

ORDERS: Each board shall place orders by and through its respective **Child Nutrition Manager** at each school by phone, fax, or e-mail. Managers shall determine the items and quantities to be ordered. Each Boards contract with the successful bidder will be a requirements-type contract, and actual usage shall determine the amount of product to be ordered. None of the Boards guarantees any amount of product to be purchased.

EQUIPMENT REQUIREMENTS: The successful bidder may provide merchandisers to display and refrigerate all products. The size and number of merchandisers needed may vary with the different size schools. The exterior of the

merchandiser must display "water" and "100% fruit juice" as the only beverages allowed. Other non-food pictures and designs appropriate to students are allowed.

FOOD PRODUCT DELIVERY REQUIREMENTS: Deliveries shall be provided a minimum of twice weekly, or more often based on school needs. All products will be delivered directly to each school kitchen in both school systems. The Child Nutrition staff is on duty from 6:30 A.M. to 1:30 P.M. The vendor employee shall be required to have an identification badge or wear identification on a company uniform. A hairnet or cap is required in the food service areas. Products shall be delivered to each school cafeteria. No deliveries will be made on school holidays, inclement weather or emergency situations, unless contacted directly by the CNP Director. Employees are not to be asked to meet at school for deliveries on those days. The school district will make every effort to contact the vendor/delivery personnel in the event of emergency school closures.

BILLING REQUIREMENTS: The successful bidder shall provide monthly statements summarizing invoices for each calendar month for each school in the Boards school systems. Invoices listed on the statement shall be identified by number and date. The successful bidder shall provide delivery tickets or invoices for each delivery made, and such tickets or invoices shall include, as a minimum, the following information:

1. Name, address, and phone number of the vendor.
2. Name of the school where the product is delivered.
3. A description of the products delivered.
4. Number of units of each product delivered.
5. Price per unit of each product delivered.
6. Extended total cost of each product.
7. Total dollar amount of the invoice.
8. Date of the delivery.
9. Signature of the delivery person.
10. Signature of school employee receiving the delivery.
11. An invoice must be furnished for each delivery.

LATE, CHARGES, INTEREST, AND SERVICE CHARGES: The successful bidder shall not charge any of the Boards late charges, interest, or service charges. Federal regulations do not allow expenditures from the Child Nutrition fund to be made for late charges, interest, or service charges.

RIGHT TO TERMINATE CONTRACT: The Board(s) may terminate any contracting resulting from this invitation to bid when the Board(s) determines that the successful bidder is not in compliance with the terms and conditions of the specifications and requirements of this bid or with the Federal, State, or local laws, rules, and regulations. The successful bidder shall be allowed to make restitution in a timely manner before efforts are made to terminate the bid. Termination shall occur fifteen days after the posting of a certified letter to the bidder.

CONTRACT PERIOD: The contract period is for twelve (12) months from the effective date of August 1, 2026 through July 31, 2027. The AEGBG reserves the right to renew one additional twelve (12) month period (for a total of no more than one year). If the service or products do not meet the specifications of this bid, the bid shall not be renewed the following year.

IF BIDDING CONSUMABLE FOOD PRODUCTS, PLEASE UTILIZE USDA SMART SNACK STANDARDS FOR BIDDING PURPOSES (IF APPLICABLE)

USDA Smart Snack Standards

Smart Snack Standards Include:

- Have as the first ingredient a fruit, vegetable, dairy, or protein food

Nutrient Requirements:

- **Calories:** Must meet the current Federal law and USDA Guidelines.
- **Sodium:** Must meet the current Federal law and USDA Guidelines.
- **Fat:** Must meet the current Federal law and USDA Guidelines.
- **Sugar:** Must meet the current Federal law and USDA Guidelines.
- **Added Sugar:** Must meet the current Federal law and USDA Guidelines.
- **Saturated fat:** Must meet the current Federal law and USDA Guidelines.
- **Trans fat:** Must meet the current Federal law and USDA Guidelines.

USDA NON-DISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, [AD-3027](#), found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Mail Stop 9410
Washington, D.C. 20250-9410; or
 2. Fax: (202) 690-7442; or
 3. Email: program.intake@usda.gov
- This institution is an equal opportunity provider

Federal Contract Conditions

All funds being administered through the Child Nutrition Program are Federal and therefore are governed by Federal regulations. All bidders must comply with and report violations of the following Federal contract requirements as applicable.

- a. Bidders must comply with Equal Employment Opportunity in accordance with Executive Order 11246 (41 CFR Part 60)
- b. Bidders must comply with the Davis-Bacon Act (40 U.S.C. 3141-3148), as supplemented by Department of Labor regulations (29 CFR Part 5).
- c. Bidders must comply with the Copeland Anti-Kickback Act (40 U.S.C. 3145), as supplemented by department of Labor regulations (29CFR Part 3).
- d. Bidders must comply with the requirements of the Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708), as supplemented by department of Labor regulations (29CFR Part 5).
- e. Bidders must comply with the requirement of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
- f. Bidders must comply with the Clean Air Act (42 U.S.C. 7401-7671q).
- g. Bidders must comply with the Federal Water Pollution Control Act (33 U.S.C. 1251-1387).
- h. Bidders must comply with the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352).
- i. Bidders must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act (40 CFR Part 247).
- j. Bidders must comply with the Buy American Provision (7 CF part 210.21. The term 'domestic commodity or product' means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. The term "substantially" is defined by USDA as meaning that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically.

Awarded bidder responsibility: Provide any information related to non-domestic foods NOT from the United States, which we currently purchase and/or will be available for purchase from your company in the future, and as needed. We will need advance notice sent via email to each CNP director of non-domestic products not from the United States.

K. Bidders must comply with the Debarment and Suspension (Executive Orders 12549 and 12689)

CHECKLIST

This checklist is for the convenience of the company submitting a bid and may be used to help ensure that sections of the bid are properly completed and returned. A copy of this sheet may be retained in your files as a record of your response to this offer.

The mailing envelope must be addressed to:

Gadsden City Board of Education
Attn: Johnnie Parker
1026 Chestnut St.
Gadsden, AL 35901

The mailing envelope must be sealed and marked with:

- Bid Number
- Bid Title
- Bid Opening Date and Time

Note: All courier delivered bids must have the bid number and title on the outside of the courier packet.

THE FOLLOWING ITEMS, DULY EXECUTED, MUST BE INCLUDED WITH THE SEALED BID:

- _____ Read all bid requirements and specifications
- _____ Sign the invitation to bid sheet
- _____ Must submit an original and two (2) exact copies of all required documents (below) in your bid package. All copies must be sealed prior to submission. Your bid must be signed by an authorized company officer.
Broker's signatures are not allowed.
- _____ Debarment and Suspension Form/USDA Form AD-1048
- _____ Non-collusive Bid Certificate
- _____ Owner Disclosure Statement
- _____ Affidavit of Alabama Immigration Law Compliance or E-Verify Certification
- _____ Business Specification Form
- _____ Minority Questionnaire Form
- _____ Vendor Certification and Contract Form
- _____ W-9 and Business License
- _____ Certificate of Liability Insurance Coverage Delivery Vehicles
- _____ Bid Response Form – Only enter bids for the items you are approved for and wish to be awarded. You may leave blank or enter “No bid” for items you are approved for but do not wish to bid on.
- _____ Submit a copy of:
 - _____ IF FOOD PRODUCTS - the product specification sheet and CN Labels or product formulation statements as specified for ALL food products being bid.
 - _____ IF NON-CONSUMABLE PRODUCT – written specifications for each product (with Diagrams if applicable)

_____ Nutritional information for one serving of each product being bid.

Each vendor should retain a copy of the completed bid for their company's records.

U.S. DEPARTMENT OF AGRICULTURE FORM AD-1048

**Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion –
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participant's responsibilities, the regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS)

1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (l)(b) of this certification; and
 - d. have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
 1. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Organization Name PR/Award Number or Project Name

Name(s) and "Title(s) of Authorized Representative(s)

Signature(s) Date

This page must be signed and submitted with the bid.

Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion, continued

Instructions for Certification

1. By signing and submitting this form, the prospective primary tier participant is providing the certification set out on the form in accordance with these instructions.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out on this form. The certification or explanation will be considered in connection with the department or agency's determination of whether to enter into this transaction. However, the failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department determined to enter into a transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause.
4. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms "covered transaction," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "Voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to whom this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary participant further agrees by submitting this form that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determined the eligibility of its principals. Each participant may but is not required to, check the Non-Procurement List.
9. Nothing contained in the foregoing shall be construed to require the establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person, in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

NON-COLLUSIVE BIDDING CERTIFICATE

By submission of this bid or proposal, the bidder certifies that:

1. This bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor;
2. This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other bidder, competitor, or potential competitor;
3. No attempt has been made or will be made to induce any other person, partnership, or corporation to submit or not to submit a bid or proposal;
4. The person signing this bid or proposal certifies that he/she has fully informed himself/herself regarding the accuracy of the statements contained in this certification and under the penalties being applied to the bidder as well as to the person signing on its behalf.

Printed Name _____

Authorized Signature _____

Company _____

Title _____

Date _____

This page must be signed and submitted with the bid.

Owner Disclosure Certificate

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ FAX NUMBER: _____

The company bidding is:

Manufacturer _____ Dealer _____ Representative _____ Corporation _____
Sole Owner _____ Partnership _____

If Corporation, list any individuals or companies that own 10% or more stock.

1. _____
2. _____
3. _____

If Partnership/Corporation, list principal partners/officers:

1. _____
2. _____
3. _____

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT:

Authorized Signature: _____

Title: _____ Date: _____

This page must be signed and submitted with the bid.

A. 56 - ALABAMA IMMIGRATION LAW COMPLIANCE

The purpose of this Memorandum is to direct your prompt attention to Alabama Immigration Law Compliance flow-down requirements that went into effect on January 1, 2012. These requirements apply to entities that employ one or more employees in Alabama. The requirements are as follows:

1. PROVIDE your local school system (the Boards) proof that you are in compliance with the immigration law by timely submitting a notarized *Affidavit of Immigration Law Compliance*;
2. SUBMIT to your local school system (the Board) an *E-Verify Memorandum of Understanding* if enrollment with E-Verify is required (entity has one or more employees);
3. PROVIDE your local school system (the Board) a signed *Notice of Alabama Immigration Law Compliance Contract Requirements*, which contains contractual provisions;
4. PROVIDE your subcontractor's notice of their compliance obligations and OBTAIN from each a notarized *Affidavit of Immigration Law Compliance - Subcontractor*.

The requirements above, imposed by Alabama's Immigration Law, are "a condition for the award of any contract, grant, or incentive by the State of Alabama, any political subdivision thereof, or any state- funded entity to a business entity or employer that employs one or more employees [working in the State of Alabama]."¹ As a Contractor² or a Grantee, if these obligations do not apply to you, please indicate such on the attached affidavit by completing the appropriate certification.

If you contract with more than one school system, you will only need to have one affidavit completed and notarized, and then provide a copy to the requesting Boards. You are required to maintain your subcontractors' affidavits at your offices. These documents will be subject to audit. You may provide a copy of this Memorandum with your notification memorandum to your subcontractors as an explanation for this mandatory requirement. Please submit these documents within 10 days of the receipt of this letter. Failure to submit this requested information will result in the removal of your company from the AEGBG active vendor file. If you have any questions, please contact me at 256-549-2971.

¹ ALA. CODE §§31-13-10:30(a) and (b). See [http://www.ago.state.al.us / File-Immigration-AL-Law-2011-535](http://www.ago.state.al.us/File-Immigration-AL-Law-2011-535). The law is now codified in ALA. CODE §§ 31-13-1 to 31-13-30 as well as §32-6-9. (the "Act")

² A Contractor is defined broadly in the Act as "A person, employer, or business entity that enters into an agreement to perform any service or work or to provide a certain product in exchange for valuable consideration. This designation shall include, but not be limited to, a general contractor, subcontractor, independent contractor, contract employee, project manager, or a recruiting or staffing entity." ALA. CODE §31-13-3(3).

AFFIDAVIT OF ALABAMA IMMIGRATION COMPLIANCE

In compliance with, Sections 31-13-10:30(a) and (b) of the Alabama Code, this Affidavit of Alabama Immigration Compliance must be completed and signed by an officer or owner of a contractor or grantee as a condition for the award of any contract by a local school board ("the Board") or by the Alabama Department of Education (ALSDE) to an employer that employs one or more employees in the State of Alabama and is a recipient of funds from the State of Alabama, a political subdivision of the State of Alabama, or any public funded entity (including a local school board). Please complete either Part I (if you do not employ one or more employees in the State of Alabama) or Part II (if you do employ one or more employees in the State of Alabama). Part II must be notarized as well.

PART II- (COMPLETE IF YOU DO EMPLOY ONE OR MORE EMPLOYEES IN ALABAMA)

State of Alabama: County of _____

Before me, a notary public, personally appeared _____ (print name) who, is duly authorized by the business entity/employer which appears below, being sworn, says as follows:

As a condition for being a contractor or grantee on a project paid for by contract, grant, or incentive, by the State of Alabama, or any political subdivision thereof, or any state-funded entity, I hereby attest that in my capacity as _____ (your position) for _____ (name of contractor or grantee), said Contractor or Grantee does not knowingly employ, hire for employment, or continue to employ an unauthorized alien. Further, Contractor or Grantee affirms that it is providing notice to its subcontractors of their Alabama Immigration Compliance obligations.

I further attest that said Contractor or Grantee is enrolled in the E-Verify program and attached to this Affidavit is our E-Verify Memorandum of Understanding confining such program enrollment.

I have read this Affidavit and swear and affirm that it is true and correct.

Signature of Affiant _____

Sworn to and subscribed before me this _____ day of _____ .

I certify that the affiant is known (or made known) to me to be the identical party he or she claims to be.

Signature and Seal of Notary Public _____

If applicable, this page must be signed and submitted with the bid.

BUSINESS SPECIFICATIONS

Bidder's Name: _____

Requisition Address: _____ City: _____ State: _____

Zip: _____ Phone: _____ Fax: _____ E-mail: _____

Internet Address: _____ Customer Service Contact _____

Sales Rep. _____ Phone: _____ Federal ID#: _____

SS# if Sole Proprietor: _____ Annual Sales \$ - _____ Year Established: _____

Contact Person
for Contract Processing: _____ Phone No. _____ E-mail _____

Remit to name and address: (if different from 'Requisition Address' above)

Remittance Address: _____

City: _____ State: _____ Zip: _____

Accounts Receivables' Contact Name: _____

List type of product(s) and/or service(s) with the appropriate Standard Industrial Classification (SIC) for company, if known:

The following information refers to company ownership and shall be used for **informational purposes only**. Contact your Regional or District U.S. Small Business Administration Office if clarification is needed for small or large business classification (As defined by Code of Federal Regulation (CFR) 13 Part 121). SBA's size standards define whether a business entity is small. Size standards have been established for types of economic activity, or industry, generally under the North American Industry Classification System (NAICS). Failure to respond to this section shall result in your company being classified as a large business.

This page must be signed and submitted with the bid.

MINORITY QUESTIONNAIRE FORM

PLEASE CHECK THE APPROPRIATE STATEMENTS:

This Bidder is a:

- Women-owned business(51% or more women- owned, & operated)
- Sole Proprietor (Provide SSN of proprietor)
- Male-owned business Corporation
- Non-profit business Partnership

The Bidder is a Qualified Disadvantaged¹ company:

- Black American Asian Pacific American
- Hispanic American Asian Indian American
- American Indian Disabled
- Other socially / economically disadvantaged designation
- Please specify: _____

To be considered a Qualified Disadvantaged entity, the company must be 51% or more owned, controlled, and operated by one or more of the classifications described above.

This Bidder is a:

- Contractor, please specify type: _____
- Distributor Service
- Manufacturer Retailer
- Manufacturer's Representative Wholesaler
- Other: _____

This page must be signed and submitted with the bid.

VENDOR CERTIFICATION AND CONTRACT

In compliance with your invitation to bid on the items listed in this bid document, the undersigned proposes to furnish AEGBG in accordance with the terms and conditions listed in the instructions to bidders. Please return the Bid Proposal form to the following address:

Johnnie Parker, CNP Director
Gadsden City Board of Education
1026 Chestnut St.
Gadsden, AL 35901

Bids will be opened **Thursday, June 11, 2026, at the Gadsden City Board of Education at 10:30 am.** The AEGBG reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsible bidder. The bid will be awarded to one vendor.

Bid Number: 2026-6-11

Below this line to be completed by the vendor.

I certify by my signature below that I understand and accept the instructions, conditions, and the costs quoted in this bid are correct and that I have the authority to obligate the company to perform under the conditions outlined in the attached Invitation to Bid specifications.

Date Submitted: _____

Name of Company: _____

Mailing Address: _____

Telephone: Office - _____ Cell - _____

E-mail address: _____

Signature: _____ Type/Print Name: _____

Title: _____

****Please remit a W-9 and Equal Opportunity Statement along with your bid packet****

This page must be signed and submitted with the bid.

CNP

2026-2027 School Calendar



July 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jul 2 Independence Day Observed

1st Semester	
Aug 6-7, 10-11	Professional Development Days
Aug 12	First Day for Students
Sept 7	Labor Day
Sept 28	E-Learning Day
Oct 12-14	Fall Break for Students
Oct 14	Professional Development Day
Nov 11	Veteran's Day
Nov 23-27	Thanksgiving Break
Dec 21 - Jan 5	Christmas Break for Students

2nd Semester	
Jan 4-5	Professional Development Days
Jan 6	First Day for Students
Jan 18	Martin Luther King Jr. Day
Feb 15	Professional Development Flex Day
Mar 22-26	Spring Break
Apr 26	E-Learning Day
May 27	Last Day for Students
May 28	Professional Development Variance Day
May 31	Memorial Day
Jun 17	Juneteenth

Progress Reports	Report Cards
Sept 10	Oct 15
Nov 12	Jan 7
Feb 11	Mar 18
Apr 22	May 27

Parent Night
Oct 15

Graduation
May 27, 2027 7:00 PM

Managers will follow the 187 teacher days calendar. Managers will work 08/03 & 08/04 and be off 02/15 & 05/28.

Board Approved 2/12/2026

CNP workers will be off 02/15 & 05/28 to make their 185 days.

Both managers & workers will work 08/05 grocery delivery and be off either 08/07 or 08/10 TBA.

January 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
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23	24	25	26	27	28	29
30	31					

June 2027						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Student Days - 178	
Aug - 14	Jan - 17
Sept - 21	Feb - 19
Oct - 19	Mar - 18
Nov - 15	Apr - 22
Dec - 14	May - 19

Teacher Days - 187	
Aug - 18	Jan - 19
Sept - 21	Feb - 20
Oct - 20	Mar - 18
Nov - 15	Apr - 22
Dec - 14	May - 20

240 Day Employees	
Jul - 22	Jan - 19
Aug - 21	Feb - 20
Sept - 21	Mar - 18
Oct - 20	Apr - 22
Nov - 15	May - 20
Dec - 14	Jun - 21

7 Additional Days to make 240

 Teacher PD Days	 E-Learning
 First/Last Day Students	 PD Flex/Variance Days
 Holidays/No School	

Attalla City Schools Child Nutrition Program

Donna Giles
CNP Director
Attalla City Schools
101 Case Ave.
Attalla, AL 35954
256-459-7085

Kim Correll
CNP Bookkeeper
Attalla City Schools
101 Case Ave.
Attalla, AL 35954
256-459-7097

Attalla Elementary School
Susan Hill (Manager)
300 Cullman Ave
Attalla, AL 35954
256-459-7173

Etowah Middle School
Angel McCright (Manager)
316 Jones St. SE
Attalla, AL 35954
256-4597228

Etowah High School
Patricia Griffith (Manager)
201 Case Ave SE
Attalla, AL 35954
256-459-7628

2026-2027

Approved 02/10/2026



P.O. Box 184
Gadsden, AL 35902
www.gcs.k12.al.us

July 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026						
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2026						
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Instructional Days Per Month	
Aug - 14	Jan - 17
Sept - 21	Feb - 19
Oct - 19	Mar - 18
Nov - 15	Apr - 22
Dec - 14	May - 19
Student Days 1st Semester	83
Student Days 2nd Semester	95
Teacher Inservice Days	9

1st Semester

July 2nd	Closed Independence Day Holiday
Aug 6th	Teacher Inservice #1/Variance Day
Aug 7th- Aug 11th	Teacher Inservice #2-4
Aug 12th	First Day of School for Students
Sept 7th	Labor Day
Sept 28th	E-Learning Day
Oct 12th - 14th	Fall Break for students
Oct 14th	Teacher Inservice #5/Variance Day
Nov 11th	Veterans Day Observed
Nov 23rd-27th	Thanksgiving Holiday
Dec 21st-Jan 1st	Christmas Holidays for students

2nd Semester

Jan 4th - Jan 5th	Teacher Inservice #6 & #7
Jan 6th	First Day for Student
Jan 18th	Martin Luther King, Jr. Day
Feb 15th	Teacher Inservice #8
Mar 22nd - Mar 26th	Spring Break
Apr 26th	E-Learning Day
May 27st	Last day of school for students
May 27st	High School Graduation
May 28th	Teacher Inservice #9/Variance Day
May 28th	High School Graduation(Rain date)
May 31st	Closed Memorial Day
June 17th	Juneteenth Holiday

Progress Reports Ending/Report Cards

Sept 9	Oct 8	End of 1st
Nov 12	Oct 15	#1 Report Card
Feb 10	Dec 18	End of 2nd
Apr 21	Jan 7	#2 Report Card
	Mar 15	End of 3rd
	Mar 18	#3 Report Card
	May 27	End of 4th

Semester Exam Dates/Test Dates

Dec 16	Mid Term Exams (Even)
Dec 17	Mid Term Exams (Odd)
Dec 18	Makeup Exams
May 19 (odd) May 20 (even)	8th Grades & Seniors
May 21	Make-up 8th grad & Seniors
May 24 (odd) May 25 (even)	Grades 6,7,9,10,11
May 26	Make-up Grades 6,7,9,10,11

Special Dates with early release

Oct 2	GCHS Homecoming Parade/Early Release
Nov 4	Veterans Parade Early Release
TBD	Unity Parade Early Release

- School Closed
- Employee Inservice (no school for students)
- Teacher Flex/Inservice Days (no school for students/Variance for teachers)
- First/Last Day for Students
- E-Learning Day for students

January 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Gadsden City Schools Child Nutrition Program

CENTRAL OFFICE STAFF:

Johnnie Parker – CNP Director – 256-549-2916
Mary Inzer – CNP Supervisor – 256-549-2913
Trish McBurnett - CNP Data Manager – 256-549-2971
Gadsden City Schools
1026 Chestnut St. – P.O. Box 184
Gadsden, AL 35901

SCHOOLS:

Gadsden City High School
Danielle Varnon (Manager)
1917 Black Creek Pkwy
Gadsden, AL 35901
256-543-4238

Gadsden Middle School
Christy Baker (Manager)
612 Tracy St.
Gadsden, AL 35901
256-547-0760

Emma Sansom Middle School
Jessica Wilks (Manager)
2210 W. Meighan Blvd.
Gadsden, AL 35904
256-546-3318

Litchfield Middle School
Lesa Wiggins (Manager)
1109 Hoke St.
Gadsden, AL 35903
256-549-2991

Adams Elementary School
Deborah Samples (Manager)
919 Raley St.
Gadsden, AL 35903
256-549-2989

Donehoo Elementary School
Debra Bishop (Manager)
1109 E. Broad St.
Gadsden, AL 35903
256-546-5919

Eura Brown Elementary
Belinda Jagers (Manager)
1231 Alcott Rd.
Gadsden, AL 35901
256-543-2311

Floyd Elementary School
Taylor Elkins (Manager)
601 Black Creek Rd.
Gadsden, AL 359034
256-546-6096

Mitchell Elementary School
Cynthia Beshears (Manager)
1501 Noccalula Rd
Gadsden, AL 35904
256-546-7686

Thompson Elementary
Cilia Wise (Manager)
236 Goldenrod Ave.
Gadsden, AL 35903
256-546-4842

Striplin Elementary School
Donna Hickman (Manager)
600 Cleveland Ave.
Gadsden, AL 35901
256-543-7736

Walnut Park Elementary School
Sabrina Chumley (Manager)
3200 Walnut St.
Gadsden, AL 35904
256-546-1144

2026-2027 School Calendar

Etowah County Schools



BOARD APPROVED 2/3/26

July 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jul 2 Independence Day Observed

1st Semester

Aug 6 Professional Development Variance Day

Aug 7-11 Professional Development Inservice Days

Aug 12th First Day for Students

Sept 7 Labor Day

Sept 30 Prof. Development/Early Student Release

Oct 12-14 Fall Break for Students

Oct 14 Professional Development Variance Day

Nov 11 Veterans Day

Nov 23-27 Thanksgiving Break

Dec 21- Jan 5 Christmas Break for Students

Jan 4 Professional Development Variance Day

Jan 5 Professional Development Inservice Day

2nd Semester

Jan 18 Martin Luther King Day

Feb 15 Professional Development Variance Day

Mar 22-26 Spring Break/Good Friday

April 21 Prof. Development/Early Student Release

May 27 Last Day for Students

May 28 Professional Development Inservice Day

May 31 Memorial Day

June 17 Juneteenth Holiday

Professional Development Variance Days

Teacher PD/Variance Days may be used on these dates:

Oct 14, Feb 15, Jan 4, Aug 6

Grading Period Dates

Aug 12- Oct 16

Oct 19 - Dec 19

Jan 6 - Mar 12

Mar 15 - May 27

Progress Report Dates

Sept 11

Nov 13

Feb 10

Apr 21

Report Card Dates

Oct 23

Jan 13

Mar 19

May 27

Graduation Dates

to be determined

January 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2027						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2027						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Student Days - 178	
August - 14	January - 17
September - 21	February - 19
October - 19	March - 18
November - 15	April - 22
December - 14	May - 19

Teacher Days 187	
August - 18	January - 19
September - 21	February - 20
October - 20	March - 18
November - 15	April - 22
December - 14	May - 20

12 Month Employee Days - 240	
July - 22	January - 19
August - 21	February - 20
September - 21	March - 18
October - 20	April - 22
November - 15	May - 20
December - 14	June - 21

7 Flex Days to make 240

- 0 Professional Development Variance Day
- Holiday/Schools Closed
- First/Last Day for Students

Etowah County Schools Child Nutrition Program

Laura Parker – CNP Director – 256-549-7572
 Lauri Dixon – CNP Accountant – 256-549-7570
 Etowah County Board of Education
 401 Broad St.
 Gadsden, AL 35901

Etowah County Schools KITCHENS	ADDRESS	MANAGER	Phone
Carlisle Elementary	6025 US HWY 431, BOAZ, AL 35956	Rose Thornhill	256-622-1117
Duck Springs Elementary	10180 DUCK SPRINGS RD, ATTALLA, AL 35954	Joan Clayton	256-538-3393
Gaston High	4550 US HWY 411, GADSDEN, AL 35901	Shea Franklin	256-622-1032
Glencoe Elementary	207 NORTH COLLEGE ST, GLENCOE, AL 35905	Sheena Landers	256-622-1057
Glencoe High	803 LONESOME BEND RD, GLENCOE, AL 35905	Shea Shaneyfelt	256-622-1052
Highland Elementary	3156 TABOR RD, GADSDEN, AL 35904	Christen Mann	256-622-1027
Hokes Bluff Elementary	5375 MAIN ST, HOKES BLUFF, AL 35903	Darla Lawley	256-622-1037
Hokes Bluff Middle	3121 APPALACHIAN HWY, HOKES BLUFF, AL 35903	Laura Pollard	256-622-1047
Hokes Bluff High	1865 APPALACHIAN HWY, HOKES BLUFF, AL 35903	Wendy Stidham	256-622-1042
Ivalee Elementary	840 GALLANT RD, ATTALLA, AL 35954	Leigh Murillo	256-622-1107
John Jones Elementary	301 LUMBLEY RD, RAINBOW CITY, AL 35906	Tracy Dean	256-622-1077
Rainbow Middle	454 LUMBLEY RD, RAINBOW CITY, AL 35906	Teresa Knotts	256-622-1097
Sardis Middle	1415 SARDIS DR, BOAZ, AL 35956	Sherry Walter	256-622-1120
Sardis High	1420 CHURCH ST, BOAZ, AL 35956	Kaci Abernathy	256-622-1102
Southside Elementary	2551 HWY 77, SOUTHSIDE, AL 35907	Rachel Abernathy	256-622-1092
Southside High	2361 SCHOOL DRIVE, SOUTHSIDE, AL 35907	Tammy Santos	256-622-1072
West End Elementary	6795 HWY 132, ALTOONA, AL 35952	Amy Hopkins	256-622-1087
West End High	4515 ELM ST, WALNUT GROVE, AL 35990	MaryAnn Brooks	256-622-1082
Whitesboro Elementary	5080 LEETH GAP RD, BOAZ, AL 35954	Casey Hudson	256-622-1110